

JAMIA HAMDARD
HAMDARD NAGAR, NEW DELHI-110062
NOTICE INVITING TENDER

NIT No.:- JH/Civil/Civil&Paint/Gym./115/2023

Date: 28.02.2023

Jamia Hamdard invites sealed items rate Tenders from Reputed Contractors working/worked with Govt./Semi Govt. Departments/Higher Educational Institutions or Working Agencies at Jamia Hamdard for the below mentioned work. The Tender documents and other details are available on the website: www.jamiahamdard.edu. Last date of submission of the Tender 10.03.2023 up to 3.00PM.

The bidders are also advised to visit site to satisfy themselves before submitting the bids. Bidders not fulfilling the eligibility criteria may be rejected.

NAME OF WORK: Interior whitewashing, painting, minor civil interior & exterior repair works at Gymnasium Building (Sports Complex).

ESTIMATED COST: Rs. 8.20 Lacs

EARNEST MONEY: Rs. 16,400.00

TENDER COST: Rs. 500 only

TIME PERIOD: 20 Days

The Tender duly filled should be dropped in the Tender Box kept in Purchase Section, Admin Block on or before 10.03.2023 up to 3.00 PM along with demand draft of Tender fee & Earnest Money in sealed envelope clearly specifying the name of work. The D.Ds shall be in favour of "Jamia Hamdard" payable at New Delhi. The Tenders shall be opened on same day at 3.30 PM by the Tender opening committee in the presence of available interested parties in the Office of the Executive Engineer.

In case the required procedure is not followed, the Tender can be rejected. Jamia Hamdard reserves the right to reject any or all Tenders without assigning any reason whatsoever.

Registrar

Copy to:

1. System Analyst, Computer Center, to kindly upload the NIT with Tender documents on the University's website.
2. PA to Finance Officer for kind information
3. Executive Engineer for kind information
4. Sports Secretary for kind information
5. A.E. (Civil) for information & necessary action
6. Notice board of Admin Block

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FOR

Interior whitewashing, painting, minor civil
interior & exterior repair works at
Gymnasium Building (Sports Complex).

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(1) SCOPE OF WORK

Interior whitewashing, painting, minor civil interior & exterior repair works at Gymnasium Building (Sports Complex). The work of painting & civil will be done simultaneously with separate teams of civil & painting work.

ELIGIBILITY CRITERIA

1. Bidders must have working or worked with Govt. /Semi Govt. Departments/Higher Educational Institutions or Worked/Working Agencies at Jamia Hamdard.
2. Contractors should have executed similar nature of works of at least one contract of 80% value of estimated cost of works or two contracts of similar nature of works of 60% value of estimated cost of works or three contracts of similar natures of works of 40% value of estimated cost of works in the last 3 years in any Govt. /Semi Govt. Departments/Institutional Buildings and produce credentials in support thereof.
3. The Bidders must have GST, PAN and other necessary Registration Certificates.

Bidders have to submit the related copies of the documents and other Certificates justifying the eligibility criteria along with the Tenders documents. The original documents will have to be produced when asked for verification.

Note: - Tenders shall also be liable for rejection on any of the following grounds:

- a) Tenders submitted late.
- b) Tenders containing remarks uncalled for.
- c) Conditional Tenders
- d) Tenders not submitted on prescribed Performa.
- e) Telegraphic Tenders.
- f) Tender submitted without E.M.D. and Cost of Tender document.

(2) SUBMISSION OF BIDS

1. **Submission of Tenders:** Tenders should be submitted in sealed envelope super-scribing NIT No. & name of work, due date for opening, bidder's name & address. The Tenders duly filled should be dropped in the Tender box kept in the Purchase Section; it should not be handed over to any employee of the Jamia Hamdard. No Tender shall be accepted later than the time schedule specified above. Any clarifications/amendments/corrigenda etc., to NIT before last date of submission of bid will only be available on our website: www.jamiahamdard.edu. Therefore bidders are advised to keep visiting our website.

In this bid, the bidder shall submit the following:

- a. Covering letter on Company's Letter head
- b. Earnest Money Deposit. (to be deposited by every bidder without any exemption)
- c. Copies of GST, PAN and other necessary Registration Certificate
- d. Entire pages of Tender documents should be duly signed & stamped by the bidder.
- e. Bidder not complying the bid & equability criteria is liable to be rejected.
- f. BOQ is cited on **Annexure "X"**

In this bid, bidders are required to quote his item rates in the above said attached BOQ in accordance with the scope of works, terms & conditions & technical specifications enclosed. **The rates/price quoted by contractor should be all inclusive i.e. should include all material cost, labour, services, plant/machinery/tools & tackles, ladders & scaffolding required for work, freight, Insurance, Octroi, Govt. duties & levies, GST, Service Tax, Sales Tax etc.**, transport/cartage of materials/labour and all other expenses not specifically mentioned but reasonably implied. Nothing over and above these rates shall be payable to contractor. Further nothing extra in rates will be considered for any variations in Tender quantities or due to any site difficulties. It is mandatory for bidder to quote all items rate as asked for in the BOQ/ PRICE schedule. Failure in not filling some item rates will lead to rejection of Tender. The

bidders should quote unconditional rates, neatly written without any overwriting and all pages should be duly signed & stamped.

Note

1. Completion certificate submitted should be issued by an officer not below the rank of Executive Engineer.
2. All documents submitted by the bidder should be self-attested along with stamp

(3) GENERAL TERMS & CONDITIONS

- I. **Earnest Money:** An earnest money of **Rs. 16,400.00** has to be enclosed along with the Bid. The EMD shall only be in the form of Bank Draft in favour of “Jamia Hamdard” payable “New Delhi”. No Cheques/Cash shall be accepted as EMD. The EMD of the successful lowest bidder (L1) shall be held back and will be released after completion of the works and site clearance.
- II. **Validity of Tenders:** Tenders shall be valid for our acceptance without any change in rates and NIT conditions for a period of 90 days from the date of opening of price bid.
- III. **Escalation:** No escalation over and above items rates quoted by the bidder shall be paid during the execution of contract.
- IV. **Completion time:** The time shall be the essence of this contract and entire work as titled above is to be completed in all respects within a period of 20 Days from the date of issue of the work order. Any delay in completing the work for reasons attributable to the Contractor is liable for liquidated damages as per clause XI of NIT. Under the force-majeure conditions or delay due to reasons beyond control of the contractor, Jamia Hamdard may grant suitable time extension without penalty for which the contractor has to request along with the justification/ reasons well in advance to Jamia Hamdard for approval without any prejudice to price escalation. No time extension request shall be considered after the expiry of completion period/contract. The decision of the Executive Engineer regarding Time extension will be final and binding on the contractor.
- V. The rates shall be inclusive of all taxes (Service Tax, GST etc.) duties and cartage etc. Jamia Hamdard welfare Relief Fund will be deducted @ 0.25% of the amount of total bill claimed.
- VI. **Site Conditions:** Contractor shall acquaint himself fully with the site conditions and the working environment of Jamia Hamdard before quoting his rates. No Compensation on account of any site difficulties will be entertained, at a later date, after award of the work.
- VII. **Before Submitting Tender, the Contractor shall visit and examine the site and satisfy himself as to the site conditions, the correct dimensions of the work and facilities. In case of any doubt, may be clarified from the office of the Engineer In-charge.**

Correspondence: All the correspondence in respect of Tender/award of work shall be made to Executive Engineer.

- VIII. **Terms of Payment:** The payment shall be made on submission of the bills in proper format by the contractor after due certification by the engineer responsible for supervision of the work. Contractor will submit one full & final bill after completion of work for claiming payment based on actual quantities of items of work executed as per BOQ and Engineer’s instructions.
- IX. **Labour Laws:** The contractor will abide by all the rules and regulations related to labour laws, accident, workmen compensation act, workmen insurance etc. This will be the sole responsibility of the contractor. Jamia Hamdard will not be a party at any stage in any of the disputes relating to the above. In case, Jamia Hamdard has to bear any expenditure due to non-conformance of the above provisions by the contractor, the same will be recovered from contractor’s bills.
- X. Rules governing the Contractor’s employees working in the Jamia Hamdard Premises: The contractor’s employees working inside the Jamia Hamdard campus will abide by the Centre’s rules & regulations for

works inside the campus. Any damage to the Jamia Hamdard property due to mishandling, carelessness on the contractor's or his workmen's part will be recoverable from the contractor's bills.

- XI. **Liquidated damages:** In case the work is delayed beyond the specified completion period for reasons attributable to the contractor, deductions on account of Liquidated damages @0.5% of the contract value per week will be deducted subject to a maximum of 5% of the contract value. However, during the delayed period, Jamia Hamdard also reserves the right to get some portion of work done by any other contractor at the risk and cost of the existing contractor and amount to that effect along with 10% overhead charges will be deductible from his bills/dues.
- XII. **Extra or substituted item:** If any extra or substituted item appears in the work, contractor shall submit its rate analysis supported with documents which shall be approved by Engineering Department. Analysis of rates will be based on DSR document of CPWD or based on market rates analysis for determining item rate and pay to contractor accordingly.
- XIII. **Defect Liability period:** Defect liability period shall be six (06) months from the date of completion of work. Any defect arising in this period will be rectified by him at his own cost. Failure to do so, shall lead to forfeiture of security deposit.
- XIV. **Security Deposit:** A security deposit equal to 05 % of the value of work will be deducted from Contractor's bills.
- XV. **Release of Security Deposit:** after the completion of the Defect liability period of 06 months subject to satisfactory rectification of all defects.
- XVI. Contractor should depute a qualified supervisor dedicated for this work, who will monitor and coordinate the works from contractor's side and interact with the Jamia Hamdard Engineers, responsible for supervision of work, on regular basis.
- XVII. Contractor will take due permission for entry of all his workmen in Jamia Hamdard. No unauthorized person will be allowed to work inside.
- XVIII. The contractor will arrange all necessary materials, tools, equipment, access ladders & scaffolding, measuring instruments and working consumables etc. needed for execution of the works. Safe custody of all such material will be contractor's sole responsibility. No extra charges will be paid for the same. Watch and ward of all material till the system is taken over by Jamia Hamdard shall be the sole responsibility of the contractor and pilferage etc. shall be entirely to his account.
- XIX. During execution of work, Engineer can make minor changes in the scope of work as per site conditions or other reasons. Contractor will have no extra claim in his rates for the same.
- XX. If during the execution of works, any damage is caused to Jamia Hamdard property by contractor's/contractors' workers, contractor will duly make good the loss. Jamia Hamdard has the right to make suitable deduction from contractor's bills along with penalty, if contractor fails to make good the loss.
- XXI. During execution of work, the contractor/contractors should follow all standard norms of safety measures/precautions as per relevant IS codes and CPWD specifications to avoid accidents/damages to man, machines and buildings, at his own cost. Contractor will have his own arrangement to escort the labour to the nearest hospital for treatment in case any injury happens to any worker during execution of work. The contractors also have to ensure that no one at site violate the safety/preventive measures of COVID-19 guidelines issued by the Government of India such as face mask, social distancing, cleaning of hands etc.
- XXII. Manpower deployed by the contractor at our site for carrying out contract works is strictly prohibited being associated with any other works on the campus.
- XXIII. No material belonging to the contractor whether consumable or non-consumable should be brought inside the Jamia Hamdard campus without proper entry at the Main Gate No. 3 nor any material should be taken out without proper gate pass issued by the authorized representatives of the Centre.

- XXIV. During execution of the work, contractor should dispose of waste material on regular basis and should keep the area of work properly cordoned off and neat and clean as far as possible. After completion of work, contractor should clear the site completely of all unwanted and junk material before submitting his final bill.
- XXV. Tenders once submitted will remain with the Jamia Hamdard and will not be returned to the bidders.
- XXVI. Tenders not complying with any of the provisions stated in this Tenders document are liable to be rejected. Jamia Hamdard also reserves the right to accept or reject any or all the Tenders without assigning any reason and do not bind him-self to accept the lowest bidder.

ANNEXURE-"B"

LIST OF APPROVED MAKES

1.	Ordinary Portland Cement	Ultra Tech, ACC, of 53 Grade or other equivalent brands as approved by the Engineer in-charge
2.	POP	Birla, JK Cement or as approved by the Engineer in-charge
3.	Putty	Birla, JK Cement or as approved by the Engineer in-charge
4.	Acrylic Distemper (Premium)	Asian, ICI, Nerolac Premium Quality or as approved by the Engineer in-charge
5.	Synthetic Enamel Paint (Premium)	Asian, ICI, Nerolac Premium Quality or as approved by the Engineer in-charge
6.	Painting work materials	All the required consumable materials as per the tender BOQ will be brought at site as per the theoretical consumption before starting the work and will kept in the custody of the department.
7.	Aluminium Section	Jindal, HINDALCO, NALCO or equivalent or as approved by the Engineer in-charge
8.	Particle Board	Century or equivalent or as approved by the Engineer in-charge
9.	Plain Glass	Saint Gobain or equivalent or as approved by the Engineer in-charge
10.	19mm Commercial Board	Century, Greenlam, National or equivalent or as approved by the Engineer in-charge
11.	Hydraulic Door Closer	Harrison, Doorset or equivalent or as approved by the Engineer in-charge

Note:-Contractors are requested to read the complete Tender documents and visit the site before submission of Bids.

ANNEXURE X**Bill of Quantities****Interior whitewashing, painting, minor civil interior & exterior repair works at Gymnasium Building (Sports Complex).**

S.NO	Description of work	Unit	Qty	Rate	Amount
1	Removing dry or oil bound distemper, water proofing cement paint and the like by scrapping, sand papering and preparing the surface smooth including necessary repairs to scratches etc. complete.	Sqm	1,500.00		
2	Providing and applying white cement based putty of average thickness 1 mm, of approved brand and manufacturer, over the plastered wall surface to prepare the surface even and smooth complete	Sqm	936.00		
3	Distemping with 1st quality acrylic distemper (Ready mix) having VOC content less than 50 grams/ litre of approved brand and manufacture to give an even shade including priming coat of water based primer applied @ 2.20 kg/10 sqm)				
a	old work	Sqm	1,664.00		
b	new work	Sqm	936.00		
4	Wall painting with premium acrylic emulsion paint of interior grade, having VOC (Volatile Organic Compound) content less than 50 grams/ litre of approved brand and manufacture, including applying additional coats wherever required to achieve even shade and colour. Two coats	sqm	564.50		
5	Painting with synthetic enamel paint of approved brand and manufacture of required colour to give an even shade including priming coat of oil based primer applied @ 2.20 kg/10 sqm)				
a	Two or more coats on old work	Sqm	40.00		
6	Painting with synthetic enamel paint of approved brand and manufacture of required colour to give an even shade : Two or more coats on new work over an under coat of suitable shade with ordinary paint of approved brand and manufacture	sqm	20.00		
7	Repairs to plaster of thickness 12 mm to 20 mm in patches of area 2.5 sq. meters and under, including cutting the patch in proper shape, raking out joints and preparing and plastering the surface of the walls complete, including disposal of rubbish to the dumping round, all complete as per direction of Engineer-in-Charge. With cement mortar 1:4 (1 cement : 4 fine sand)	Sqm	2.00		

8	Providing and fixing double scaffolding system (cup lock type) on the exterior side, up to seven story height made with 40 mm dia M.S. tube 1.5 m centre to centre, horizontal & vertical tubes joining with cup & lock system with M.S. tubes, M.S. tube chollies, M.S. clamps and M.S. staircase system in the scaffolding for working platform etc. and maintaining it in a serviceable condition for the required duration as approved and removing it there after .The scaffolding system shall be stiffened with bracings, runners, connection with the building etc wherever required for inspection of work at required locations with essential safety features for the workmen etc. complete as per directions and approval of Engineerin- charge .The elevational area of the scaffolding shall be measured for payment purpose .The payment will be made once irrespective of duration of scaffolding. sqm Note: - This item to be used for maintenance work judicially, necessary deduction for scaffolding in the existing item to be done.	Sqm	623.20		
	Total A				
	Total in Words				

Civil Work:

S.NO	Description of work	Unit	Qty	Rate	Amount
1	Earth work in excavation by mechanical means (Hydraulic excavator)/ manual means over areas (exceeding 30 cm in depth, 1.5 m in width as well as 10 sqm on plan) including getting out and disposal of excavated earth lead upto 50 m and lift upto 1.5 m, as directed by Engineer-incharge. All kinds of soil	cum	2.00		
2	Providing and laying in position cement concrete of specified grade excluding the cost of centering and shuttering - All work up to plinth level : 1:4:8 (1 Cement : 4 coarse sand (zone-III) derived from natural sources : 8 graded stone aggregate 40 mm nominal size derived from natural sources)	cum	0.80		
3	Providing and fixing 18 mm thick gang saw cut, mirror polished, premoulded and prepolished, machine cut for kitchen platforms, vanity counters, window sills, facias and similar locations of required size, approved shade, colour and texture laid over 20 mm thick base cement mortar 1:4 (1 cement : 4 coarse sand), joints treated with white cement, mixed with matching pigment, epoxy touch ups, including rubbing, curing, moulding and polishing to edges to give high gloss finish etc. complete at all levels.				
4	Raj Nagar Plain white marble/ Udaipur green marble/ Zebra black marble Area of slab upto 0.50 sqm	sqm	3.10		

5	Granite stone slab colour black, Cherry/Ruby red Area of slab upto 0.50 sqm	sqm	0.75		
6	Providing edge moulding to 18 mm thick marble stone counters, Vanities etc., including machine polishing to edge to give high gloss finish etc. complete as per design approved by Engineer-in-Charge. Marble work	metre	5.00		
7	Dismantling stone slab flooring laid in cement mortar including stacking of serviceable material and disposal of unserviceable material within 50 metres lead.	Sqm	3.00		
8	Kota stone slab flooring over 20 mm (average) thick base laid over and jointed with grey cement slurry mixed with pigment to match the shade of the slab, including rubbing and polishing complete with base of cement mortar 1 : 4 (1 cement : 4 coarse sand) : 25 mm thick	sqm	56.00		
9	Kota stone slabs 20 mm thick in risers of steps, skirting, dado and pillars laid on 12 mm (average) thick cement mortar 1:3 (1 cement: 3 coarse sand) and jointed with grey cement slurry mixed with pigment to match the shade of the slabs, including rubbing and polishing complete.	sqm	15.00		
10	21.3 Providing and fixing glazing in aluminium door, window, ventilator shutters and partitions etc. with EPDM rubber / neoprene gasket etc. complete as per the architectural drawings and the directions of engineer-in-charge . (Cost of aluminium snap beading shall be paid in basic item): With float glass panes of 5 mm thickness (weight not less than 12.50 kg/sqm)	sqm	3.00		
11	Providing and fixing double action hydraulic floor spring of approved brand and manufacture conforming to IS : 6315, having brand logo embossed on the body / plate with double spring mechanism and door weight upto 125 kg, for doors, including cost of cutting floors, embedding in floors as required and making good the same matching to the existing floor finishing and cover plates with brass pivot and single piece M.S. sheet outer box with slide plate etc. complete as per the direction of Engineer-in-charge. With stainless steel cover plate minimum 1.25 mm thickness	each	4.00		
12	Providing and fixing aluminium die cast body tubular type universal hydraulic door closer (having brand logo with ISI, IS : 3564, embossed on the body, door weight upto 35 kg and door width upto 700 mm), with necessary accessories and screws etc. complete.	each	1.00		

13	<p>Providing and fixing Ist quality ceramic glazed wall tiles conforming to IS: 15622 (thickness to be specified by the manufacturer), of approved make, in all colours, shades except burgundy, bottle green, black of any size as approved by Engineer-in-Charge, in skirting, risers of steps and dados, over 12 mm thick bed of cement mortar 1:3 (1 cement : 3 coarse sand) and jointing with grey cement slurry @ 3.3kg per sqm, including pointing in white cement mixed with pigment of matching shade complete.</p>	sqm	6.00		
14	<p>Providing and fixing false ceiling at all height including providing and fixing of frame work made of special sections, power pressed from M.S. sheets and galvanized with zinc coating of 120 gms/sqm (both side inclusive) as per IS : 277 and consisting of angle cleats of size 25 mm wide x 1.6 mm thick with flanges of 27 mm and 37mm, at 1200 mm centre to centre, one flange fixed to the ceiling with dash fastener 12.5 mm dia x 50mm long with 6mm dia bolts, other flange of cleat fixed to the angle hangers of 25x10x0.50 mm of required length with nuts & bolts of required size and other end of angle hanger fixed with intermediate G.I. channels 45x15x0.9 mm running at the spacing of 1200 mm centre to centre, to which the ceiling section 0.5 mm thick bottom wedge of 80 mm with tapered flanges of 26 mm each having lips of 10.5 mm, at 450 mm centre to centre, shall be fixed in a direction perpendicular to G.I. intermediate channel with connecting clips made out of 2.64 mm dia x 230 mm long G.I. wire at every junction, including fixing perimeter channels 0.5 mm thick 27 mm high having flanges of 20 mm and 30 mm long, the perimeter of ceiling fixed to wall/partition with the help of rawl plugs at 450 mm centre, with 25mm long dry wall screws @ 230 mm interval, including fixing of gypsum board to ceiling section and perimeter channel with the help of dry wall screws of size 3.5 x 25 mm at 230 mm c/c, including jointing and finishing to a flush finish of tapered and square edges of the board with recommended jointing compound , jointing tapes , finishing with jointing compound in 3 layers covering upto 150 mm on both sides of joint and two coats of primer suitable for board, all as per manufacturer's specification and also including the cost of making openings for light fittings, grills, diffusers, cutouts made with frame of perimeter channels suitably fixed, all complete as per drawings, specification and direction of the Engineer in Charge but excluding the cost of painting with :</p>				
	<p>12.5 mm thick tapered edge gypsum plain board conforming to IS: 2095- (Part I) :2011 (Board with BIS certification marks)</p>	sqm	4.10		

15	Providing and fixing the aluminum door in champagne color same as existing doors, with extruded built up standard tubular sections of size top, vertical and middle 3.25"x1.75" of 16 gauge, fixing with dash fasteners of required dia and size, including necessary filling up the gaps at junctions i.e at top, bottom and sides with required EPDM rubber/neoprene gasket etc. Aluminium sections shall be smooth, rust free, straight, mitered and jointed mechanically wherever required including cleat angle, Aluminium snap beading for glazing /paneling, c.p brass/stainless steel screws, all complete as per the direction of Engineer in charge. The door having the 5mm thick glass on top and on bottom 12 mm thick particle board of approved color including p/f the aluminium tower bolt, aldrops, door stopper complete as required/as existing.	Sqft	41.50		
16	Repair of the existing aluminium doors by p/f the EPDM rubber/neoprene gasket etc, aluminium bidding, particle board including proper fixing of the aluminium doors complete as required.	Sqft	492.00		
17	Providing and fixing the 19 mm commercial board wooden shutter on the existing wooden open cupboard of size 6x7 and 4x7 by p/f the wooden batten of size 19x19mm. The shutter will be of size 1.5x1.5 fixed with piano hinges and each shutter having the handle and locking arrangements (Total shutter 35)	Sqft	70.00		
	Total B				
	Total in Words				
	Total A+B				
	Total in words				

(Contractor's sign. with seal)